

## Appendix 2 - Report Details – Additional Revenue narrative

### Chief Executive

Chief Executives are forecasting an underspend of (£0.180m) against a budget of £5.671m (3.2%). Directorate is working efficiently to deliver high quality services within its budget envelope.

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#### HR & OD

£0.000m Variance      HR are forecasting to remain on budget at present.

Variation to July's  
Forecast  
£0.000m

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#### Wellbeing & Housing

Variation  
(£0.150m)  
underspend      Higher than expected maintenance costs due to inflation has resulted in several minor increases in expenditure across the board. Income has remained on track. This has reduced the anticipated underspend at year end.

Variation to July's  
Forecast  
(£0.040m)      Reduction in the year end underspend due to necessary maintenance costs.  
Scrutinising the programmed actions in all projects and managing the timing to maximise income and reduce further expenditure where possible.

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#### Customer Focus

Variation  
(£0.030m) underspend      We are currently predicting an underspend of (£0.030m) at year end by managing vacancies and supplier costs to offset the drop in land charges income caused by volatile market conditions.

Variation to July's  
Forecast  
(£0.005m)      Additional (£0.005m) saving on translation costs as Housing Services are sharing the use of this service and funded by grant

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## Resources

Resources are forecasting £0.187m overspend against a budget of £5.244m (3.6%). There are tight managerial controls within the resources directorate that have enabled a small forecast overspend. An understanding on the election costs is underway, and the team will work towards mitigating this further.

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### Finance

Variation  
£0.000m  
Overspend

The Service forecasts a number of minor overspends and underspends resulting in an overall forecast in line with the budget.

Variation to July's  
Forecast  
£0.000m

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### Legal & Democratic

Variation  
£0.115m  
Overspend

Overspend is due to:  
1) higher than anticipated costs of delivering the District Elections.  
2) as with Property, and as previously reported, the Legal team is being rebuilt post decoupling and agency staff is being used to fill posts whilst actively recruiting to the vacant roles.

Variation to July's  
Forecast  
£0.085m

These extra costs are partly offset by an underspend in Legal and Procurement because of vacant posts.

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### ICT

Variation  
£0.000m

ICT are forecasting to remain on budget at present.

Variation to July's  
Forecast  
£0.000m

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### Property

Variation  
£0.072m Overspend

As previously reported, the Property team are being rebuilt post decoupling to provide the best level of service possible. Whilst this rebuild is being undertaken, agency support is required to fill the resource in the interim.

Variation to July's  
Forecast  
(£0.007m)

## Communities

Communities are forecasting an overspend of £0.657m against a budget of £8.749m, (7.5%).

The directorate has looked carefully across all the service budget areas to identify savings to support the external cost pressure arising from changing gate fees for recycled materials.

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Planning & Development	Planning and Development presently has a projected overspend of £0.191m due largely to income projections being lower than expected and agency costs. Some in year saving has been made to assist the overall position (£0.075m).
Variation £0.191m Overspend	
	The expected outturn is £0.150m different to last month largely due to lower income expectations for Building Control as well as some extended agency cost.
Variation to July's Forecast £0.150m	Recruitment and agency costs will continue to be managed closely having regard to future income expectations with the aim of a balanced outturn.

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Growth & Economy	
Variation (£0.090m) Underspend	The additional 2023/24 UK Shared Prosperity Funding allocations have allowed the service to make mitigating cuts to the service budget to support the pressures reported elsewhere in the directorate.
Variation to July's Forecast £0.000m	Postponement of the Economic Prosperity Strategy has also enabled some in-year savings to be made.

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Environmental	
Variation £0.556m Overspend	The forecasted pressure of £0.556m within Environmental Services is primarily due to changes in the global market for recycled materials falling as recycling processing costs have increased. Commodity prices are currently very volatile and this could change during the year.
Variation to July's Forecast £0.135m	Changes in legislation for bulky waste collections have resulted in an increase in resources required to carry out the service in addition to forecasting a reduction in income.

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A reduction in Car Parking income is anticipated however this is offset by a reduction in costs as a result of the new management contracts.

We hold monthly meetings with our recycling reprocessor and monitor individual commodity prices on a monthly basis.

The service is reviewing its staffing requirements to minimise fluctuations in resources in the waste service area.

Negotiations are taking place with OCC to attempt to improve and reduce the additional costs incurred for bulky waste collections.

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#### Regulatory

Variation  
£0.000m

Regulatory Services and Community Safety are forecasting a balanced outturn.

Variation to July's  
Forecast  
£0.000m

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### **Executive Matters**

Executive Matters is forecasting an underspend of (£0.008m) against the budget of £3.695m (-0.20%).

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#### Interest

Variation  
(£0.008m) underspend

Executive Matters are forecasting an over recovery of net interest amounting to (£0.627m). This windfall surplus is offset by a request to move £0.627m to the Commercial Risk Reserve.

Variation to July's  
Forecast  
(£0.000m)

## **Policy Contingency**

Policy Contingency is forecasting on target against a budget of £4.814m, (0.00%)

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### Policy Contingency

Variation  
£0.000m

Policy Contingency is forecasting to remain on budget  
at present.

Variation to July's  
Forecast  
£0.000m

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